

# Otters and Butterflies Buckfastleigh

## Health and Safety Risk Assessment for Visiting Schools and Groups

The leaders of all schools and groups visiting us should read and be familiar with this document.

In line with statutory Health and Safety Legislation Otters and Butterflies has carried out a risk assessment for schools and groups visiting us.

In the following we have set out potential hazards and how, with the assistance of group leaders, we intend to reduce those risks.

### Car Park

Hazard	Control Measures	Risk
Moving Vehicles	All leaders should supervise their group off the bus and into our reception area.	LOW

### General

Hazard	Control Measures	Risk
Slips and Trips	Daily site inspection, regular maintenance, good house-keeping and cleaning procedures. Leaders asked to supervise their group when using toilets.	LOW
Fire	Site fully alarmed, regularly tested. Staff trained in emergency procedures. Fire Assembly Point signed	LOW

### During the Visit

Hazard	Control Measures	Risk
Introductory safety briefing	During the classroom session school groups will be given further advice on behaviour and good care. Do not push or run around, do not shout or make loud noises. Listen to members of staff who are there to help. The need to ask questions if you are unsure of anything.	
Otter Bites	Leaders are expected to supervise their groups, there are warning signs. Do not lean over into otter enclosures, keep fingers back at all times, look but do not touch.	LOW
Inside the hot humid tropical butterfly house	Those with breathing or allergy problems or those wearing spectacles need to take extra care. Some plants may be prickly or cause skin irritation and may be toxic if eaten. Do not touch the butterflies, caterpillars or plants. Leaders please be aware. Look but do not touch.	LOW
Getting Lost	The Butterfly House and Otter area are relatively compact, do not wander off alone, leaders group together at all times.	LOW
Slips and trips	Daily site inspection, regular maintenance, good house-keeping and cleaning procedures	LOW

Falling into deep water	The pools and ponds are fenced. Leaders must supervise their group, do not climb rails or try to lean over	LOW
Hand to mouth infection	The animals and insects can transmit disease. We follow a strict preventative veterinary health regime but we ask leaders to ensure hands are washed prior to eating or drinking and after the visit.	LOW
Merchandise in gift shop	All goods satisfy regulatory safety standards. However some items are not toys and may not be suitable for young children. Group leaders are asked to supervise children in the gift shop	LOW